

Job Description: NSD	
Date	2019
Review by	2021

Responsibility

Responsible to BACC

Job Purpose

The National Spiritual Director works closely with the President to promote and grow British Anglican Cursillo in a responsible manner, adhering to the Licence and Constitution of BAC.

The National Spiritual Director acts as the principal spiritual advisor to the BAC Council and to the Standing Committee, offering theological insight, spiritual wisdom and discernment, ministerial experience and sacramental ministry as appropriate. The national Spiritual Director will also be the principal face of BACC to senior clergy, including the House of Bishops.

The National Spiritual Director needs to have a sound knowledge of the workings of Cursillo in a Diocese, experience of BACC meetings and an understanding of the needs of Cursillo nationally. The President needs an extensive knowledge of all the contents in the BACC Manual, including the Constitution and Licence. He/she is expected to have been on a CLW within at least the last five years, to have been a Spiritual Director in their own Diocese, serving on BACC in that role. The National Spiritual Director needs to be a good listener and to have good communication skills. There are up to 30 Dioceses who all have their different needs.

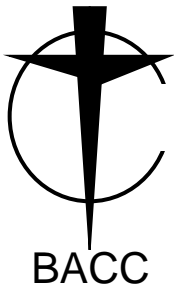
The National Spiritual Director is expected to respond positively to requests from Dioceses to visit them and attend events at which he/she may be expected to speak on a variety of subjects connected with Cursillo – this is almost always over a weekend period, except for Clergy Taster Days which can run midweek.

The National Spiritual Director and President work in unison to inform, respond to questions and queries, and to teach all BAC Cursillistas. They are expected to be able to inform those enquiring about British Anglican Cursillo.

The National Spiritual Director will attend all meetings of BAC Council. There are two meetings per annum to which affiliated Dioceses are invited to send representatives (BACC Meetings in May and November); in addition, the BACC Standing Committee (National Secretariat members) meets four times per annum, before each national gathering (BACC AGM/Conference in May; the National Ultreya, usually in early September; the annual BACC meeting in November) and for one full day meeting in February.

Standing Committee members work alongside the President and National Spiritual Director; some of these have specific roles and tasks to help with the smooth running of the movement such as Secretary and Treasurer or area representatives. Other roles (e.g. CLW convenor) may be taken by additional members of the Standing

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Committee to assist in planning and strategy to help take Cursillo further along the road of being disciples for Christ. An ability to work together in a team is essential.

A regular contribution to every issue of BACC Magazine is required of the National Spiritual Director.

The National Spiritual Director is responsible for the furthering of this movement of the church whilst in office and is expected to be in office for three years. This may be extended to four years in times of need.

Term of office

Three years.

Person Spec

1. A Cursillista active in the Fourth Day, having attended a CLW in the last 5 years
2. Experience of leadership in a church role and in Cursillo, including as the Spiritual Director of a Diocese.
3. Able/willing to attend Standing Committee and BACC Council meetings (4 per annum) and to travel widely to visit individual Cursillo Dioceses. Appropriate expenses will be paid by BACC including travel, meals and overnight accommodation

Sanctioned by the BACC

The President is one of the four officers necessary for BACC to operate in compliance with its Constitution.

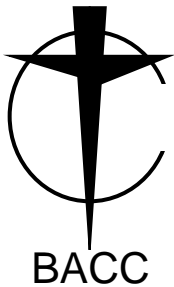
Section 4 of the BACC Constitution includes the following extracts:

- (d) The NATIONAL SPIRITUAL DIRECTOR shall be or shall have been a Diocesan Spiritual Director and shall be elected by a simple majority of votes by Diocesan Secretariats. Each Diocesan Cursillo Secretariat having paid their annual subscription to BACC shall have one vote. A new National Spiritual Director shall be elected the year before the current National Spiritual Director's term of office is due to finish. The newly elected National Spiritual Director shall normally take office at the AGM following his/her election, and shall hold office for a term of three years.
- (e) The term of office of any BACC Officer may, in exceptional circumstances, be varied to provide a practical overlap.
- (f) BACC Officers who have completed their term of office shall not be eligible for re-election to any BACC Office for three years from leaving office.
- (g) BACC Officers should not be a member of a Diocesan Cursillo Secretariat during their period of BACC service.

Functions and Responsibilities

1. Actively promotes British Anglican Cursillo nationally.
2. Consults with and works closely with the President to further Cursillo nationally.
3. Supports and equips affiliated Dioceses with information as required.

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4. Provides a sacramental ministry to BACC.
5. Supports and equips Cursillistas of affiliated Dioceses with knowledge based on the Constitution, Licence and BACC Manual booklets and has a sound understanding of all these documents.
6. Works closely with leaders of affiliated Dioceses and advises and helps with their needs.
7. Helps where possible when approached by any Cursillista of affiliated Dioceses.
8. Promotes, advises and trains on Clergy Taster Days.
9. Promotes, advises and trains on Days of Deeper Understanding as requested.
10. Promotes and trains during Gifting to new Dioceses and advises on restarting diocesan Cursillo.
11. Liaises with Bishops involved in Gifting to a new Cursillo diocese
12. Appoints Gifting Liaison Officer and liaises closely with them during Gifting process.
13. Works/liaises with affiliated Dioceses holding National Ultreyas.
14. Needs to be available (within reason) to any Cursillista's enquiries on Cursillo matters.
15. Has to be able to be discreet in regard to information received and to retain confidences whilst in office and for perpetuity.

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